



SITAM



SATYA INSTITUTE OF TECHNOLOGY AND MANAGEMENT

Near RTO Office, Gajularega, Vizianagaram-535003, Andhra Pradesh, India

Accredited by "NAAC", Approved by AICTE, New Delhi

(Permanently Affiliated to JNTUGV, Vizianagaram, Recognized by SBTET, Government of A.P)
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EAMCET CODE: SGVP

JNTUGV CODE: B6

SBTET CODE: 649

Criterion VI-Governance, Leadership, and Management

Qualitative Metrics

6.1.2 The effective leadership is visible in various institutional practices such as decentralization and participative management.

SITAM encourages decentralization in terms of Academic planning, Internal Administration in the departments including Library, Internal Assessment and Leave Monitoring, Laboratory management. Department heads are empowered to exercise administrative influence and the principal provides guiding principles and general practices. Management actively supports the Administrative machinery by timely help, purchases (through recommendations of Purchase Committee), and recruitment (through recruitment committee).

Role of Top Management

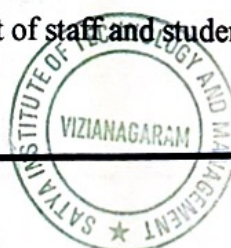
The Governing Body (GB), with the Principal as Member Secretary, meets at least twice in a year to discuss and implement action items:

The Institute supports a trend of decentralized governance system with proper well defined inter-relationships

- ✓ Sets objectives in consonance with the vision and mission of the Institute and shares its inputs through periodic Governing Body (GB), Management Review Committee (MRC), Internal Quality Assurance Committee (IQAC) and Local Management Committee (LMC) meetings.
- ✓ Approves hiring competent, dedicated individuals to implement teaching-learning process effectively to realize the vision and mission of the institute.
- ✓ Makes financial provision to provide infrastructure and facilities suitable for effective services and to cater to further requirements as per growing needs of decentralization in administration with various heads for academic monitoring, promotional activities, student co-curricular & extra-curricular activities, consultancy etc.
- ✓ Encourages innovation and excellence in all departments of the Institute.
- ✓ Provides Institutional benefits to the faculty and staff involved in preparation and implementation of OBE schemes.
- ✓ Provides research facilities for the benefit of staff and students.

SPOC, IQAC

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and Management
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Principal


- ✓ Provides necessary manpower and infrastructure for the scrupulous implementation of Quality Policy and plans.
- ✓ Extends authority, support and freedom to all the staff engaged in implementation of Quality Plans.
- ✓ **Institute level** - All the main decisions related to the institute are taken by the Principal in consultations with the Head of departments. Principal is the academic and administrative Head of the Institute and the Member of the Governing Body. Some financial power is given to principal for the development of the institution.

Role of Principal:

- ✓ To determine the quality policy, educational character and mission of the institute and for oversight of its activities.
- ✓ To ensure maintenance of quality in all areas of the institute as per the Institute's Policy and guidelines from AICTE, and affiliating University.
- ✓ To prepare infrastructure development plans, budget requirements and obtain approval, keeping in mind the Quality maintenance aspects.
- ✓ To maintain and enforce strict discipline in the campus.
- ✓ To collaborate with industry and undertake developmental activities that are mutually beneficial.
- ✓ To conduct internal and external examinations as per the Quality guidelines and academic calendar of the affiliating university. To create a climate conducive for faculty to absorb the spirit of the institute's values and sustain it.
- ✓ **Department level** - The Department Heads are responsible to look weekly administration of the department and report to the Principal.
- ✓ In addition, any institute staff member can give suggestions and idea for improvement.
- ✓ Students also participate through different formal and informal feedback mechanisms. Suggestion box is kept in every department for suggestions from students.

Role of Faculty:

Faculty maintains healthy relationship with students, co-faculty, and community. The faculty executes the policies and programs accurately and constructively. The College faculty represents the ethics and follows the professional ethics.


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